

Government of Jammu & Kashmir,
Office of the Chairman State Level Purchase Committee,
Sheep Husbandry Department, J&K, Srinagar
(Directorate of Sheep Husbandry, Lalmandi, Srinagar)

e-Nit No:-DSHK/Acctts/23-24/259619

Dated:-12.08.23

Subject: E-Procurement Notice for the Supply of Bailing machine.

For and on behalf of Lt. Governor of Jammu & Kashmir, Union Territory of India, e-Tenders in two bid system (Technical-1 and Financial bid-2) through Chairman State Level Purchase committee, Sheep Husbandry Department, J&K, Kashmir (Directorate of Sheep Husbandry Department, Kashmir) are invited from suppliers of Bailing machine for fixing the rate contract for supply of **Bailing machine**. The bidding documents consisting of qualifying information, eligibility criteria, specifications, bill of quantities (B.O.Q), set of terms and conditions of supply/contract and other details can be seen/downloaded from the e-procurement website www.jktenders.gov.in as per schedule of dates given below.

1	Date of Issue of Tender Notice	14.08.2023
2	Period of downloading of bidding documents	14.08.2023
3	Bid submission start date	15.08.2023
4	Bid submission end date	06.09.2023 (2:00pm)
5	Date and time of opening of bids (online)	07.09.2023 (2:00Pm)

1. Instructions for bidders regarding e-tendering process:-

- i. Bidders are advised to download bids submission manual from the "Downloads option as well as from Bidders Manual kit" on the website www.jktenders.gov.in to acquaint themselves with bid submission process.
- ii. To participate in bidding process bidder has to get a Digital Signature Certificate (DSC), as per Information Technology ACT-2000. Bidders can get Digital Certificate from an approved vendor.
- iii. The bidder has to submit their bids online in electronic format with the Digital Signature. No bidding will be accepted in physical form.
- iv. Bids will be opened online as per the schedule mentioned at Para-1.
- v. Bidders must ensure to upload scanned copy of all necessary documents with the technical bid.

2. The department will not be responsible for delay in online submission due to any reason.**(Note: Scan all the documents on 100dpi with Black and White option.)**

Sd/-
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

Copy to:

- 1.** The Principal Secretary to Govt, Agriculture Production Department, Civil Sectt, J & K, Jammu /Srinagar for information.
- 2.** Director Sheep Husbandry Department, Jammu for information.
- 3.** Joint Director Extension Sheep Husbandry Department Kashmir for information.
- 4.** Joint Director Extension Sheep Husbandry Department Jammu for information.
- 5.** Joint Director Farms Sheep Husbandry Department Kashmir for information.
- 6.** Joint Director Farms Sheep Husbandry Department Jammu for information.
- 7.** All the DSHO's J & K for information.
- 8.** Accounts Officer Sheep Husbandry Department Kashmir for information.
- 9.** Accounts Officer Sheep Husbandry Department Jammu for information.
- 10.** In charge website, Sheep Husbandry Department Kashmir, for uploading NIT on website
- 11.** In charge publicity with the request to give wide publicity to the NIT through at least two leading local/national print & electronic media.

Sd/-
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

1. General Instructions/Terms and conditions.

Desirable specifications for the bailing machine which can be accommodated in the vehicle of length 13-15 feet for creation of mobile shearing and bailing units.

S.No.	Item	Technical Specifications
01.	Bailing Machine	<ul style="list-style-type: none">• Vertical bailing machine having outer body dimensions of 5-7 feet length,4-6 feet width and 10-12 feet height.• Capacity to make woollen balls of 100-150 kgs weight.• Equipped with motor of 7.5hp or more capacity.• Semi automatic/Automatic.• Easy bale locking and ejection system.• Oil tank capacity-200 and above litres.• Digital display preferably.• Heavy duty Double cylinder piston machine.• Body type high grade mild steel.• Power pack:High quality.• Operated by ACs as well as genset upto 10 kva capacity.• Production rate: 3-4 bales per hour.• AMC for 3 years and Warranty of 05 years.

- 1.1: The Interested bidders may download the tender documents from the website www.jktenders.gov.in from 14.08.2023 to 06.09.2023 (2:00 pm)
- 1.2: Online bids in two parts i.e. technical bid (Part 1) and Financial bid (Part 2) shall be submitted on the website www.jktenders.gov.in from 15.08.2023 to 06.09.2023 (2:00 pm)
- 1.3: Clarifications if any will be entertained from 14.08.2023 to 27.08.2023.
- 1.4: The technical bids uploaded on the website will be opened on 07.09.2023 (2:00pm) in the office chamber of Chairman, State Level Purchase Committee, Sheep Husbandry Department JandK, Kashmir (Director Sheep Husbandry Department, Agriculture Complex, LalMandi Srinagar Kashmir. In case, the said date is declared as holiday the bids will be opened on the next working day at the same time.
- 1.5: The above schedule regarding date and time is tentatively fixed, however, the Chairman SLPC reserves the right to change the date and time of activities in case of any exigency through a notice on e-tendering portal www.jktenders.gov.in and on official website of the Directorate of Sheep Husbandry Kashmir.
- 1.6: Tenders received after due date and time shall not be accepted.
- 1.7: Disclosure of rate/discounts special offers in the technical bid may be understood as mal practice and as such the bid shall be rejected.
- 1.8: All the original documents should be produced at the time of scrutiny, if asked for by the technical evaluation committee.
- 1.9: The SLPC reserves the right to accept or reject any tender or any part of the tender before, during or after the tender without assigning any reason thereof.
- 1.10: No conditional tender will be accepted entertained.
- 1.11: The bidder has to submit a tender fee of Rs 1500/= in form of a demand draft(Hard copy) in favour of Member secretary Accounts Officer Sheep Husbandry Department Kashmir, by the last date of submission of online bid.

- 1.12: The tenders without tender fee shall be out rightly rejected. Firms that are eligible for exemption for the payment of tender fee have to submit and upload the scanned document in support of such exemption.
- 1.13 No technical/financial bid shall be accepted in hard copy.

2. EMD/Performance Security:-

- 2.1:- Bid security/earnest money for an amount of Rs.225000/- Two lakh twenty five thousand in the form of accounts payee demand draft, fixed deposit favouring A.O Sheep Husbandry Kashmir, Lal Mandi, Srinagar J & K initially valid for a period of 6 months to be extended further as per finalization of the contract. The bidder has to upload scanned copy of CDR/FDR/DD with the bid on the website and hard copy shall be submitted by the last date of the submission of bid. However, firms seeking bid security exemption should be the original manufacturer of the item being registered as Micro and small enterprises (MSES) as defined in MSE procurement policy issued by department of Micro small and medium enterprises (MSME) or registered with the concerned ministry or department/industries department, necessary documentary evidence/ valid registration certificate of MSME need to be uploaded.
- 2.2:- The successful bidder shall have to deposit refundable performance security equal to 3% of the value of the supply in favour of AO Kmr/AO Jammu as the case may be at the time of receipt of the supply order. In case of failure to make the said deposit the contract shall be cancelled. The security deposit shall be liable to be forfeited by order generating authority for non-completion / partial completion. If portion of supply or whole of the supply is not as per specifications accepted, the supply shall have to be replaced within stipulated time from the receipt of order. Partial deposit or previous deposit of the security money for any supply order will not be entertained and new security deposit should be submitted for each supply order. The performances security will also be forfeited in the event of breach of contract or unsatisfactory supply. Security money deposited will be refunded after satisfactory completion of the supply order.

3. TECHNICAL BID:

3.1:- **Application:-**

Bidder will have to upload the prescribed application format (Annexure -1) duly filled in and signed indicating full communicating address with Pincode, Telephone No, Fax and others.

3.2:- **Turnover Criteria:-**

The minimum average annual turnover of bidder for financial year 2020-2021,2021-22,2022-23, should be Rs 30 lakhs. The certificate to the effect issued by practicing Chartered Accountant should be uploaded (Annexure 2) along with the copy of balance sheet duly attested by chartered accountant for the financial year2020-21,2021-22,2022-23.The turnover should be in terms of bailing machine/items of same category exclusively.

3.3:- **Tender Fee:-**

Copy of demand draft on account of tender fee should be uploaded. The original demand draft(Hard copy of DD) should be submitted at the Directorate of Sheep husbandry Kashmir by the last date of submission of Technical Bids Online.

Valid exemptions certificate for exemption of tender fee issued under price preference rules for MSME's/SSI units should be uploaded.

3.4:- **PAN CARD:-**

PAN Card issued by the competent authority should be scanned and uploaded along with latest income tax return if applicable.

3.5:- **GST REGISTRATION:-**

Each bidder will have to upload original GST registration & latest return file copy if applicable.

3.6:- There should be no vigilance or CBI Case pending against the supplier, self-attested certificate to this effect should be uploaded.

Note : Every tender should be uploaded with the following documents

- a) Letter of authority from the Principal Manufacturer (in case the firm is not a manufacturer).
- b) Copy of Permanent Registration Certificate (In case of local SSI unit holders).
- c) Copy of I.T return for assessment year 2020-21,2021-22,2022-23
- d) Copy of import license if the item is imported.

4. FINANCIAL BID:-

4.1:- The financial bid shall be made online only on the website www.jktenders.gov.in Disclosure of rates/discounts/special offers in the technical bid may be understood as malpractice and such bid may be rejected.

4.2:- The offered rates in the bill of quantities should be quoted for one unit (i.e.one piece.)

4.3:- Financial bids of only technically qualified bidders shall be opened.

5. RATE:-

5.1:- The rates offered in the tender shall under no circumstances exceed the lowest price at which the supplier has supplied items of identical description to any other Govt. / organization or person anywhere in the open market in the UT. If incident of quoting higher rate to this department comes to the notice at any point of time during the course of rate contract period undersigned reserves the right to initiate an appropriate action against such firms including Blacklisting, Recovery of excess amount paid as well as forfeiture of performance security.

5.2:- Rates shall be inclusive of all taxes (except Gst which shall be shown separately) and all incidental charges like unloading, weighing, storing, carriage(F.O.R) and custom duties for central store lalmandi/Jammu.

5.5:- The rate is/are to be quoted in INR or Paisa in net decimal coinage only.

5.6:- Enhancement of rate under no circumstance will be accepted whatever the reasons thereof.

5.7:- Abnormally low rate of any supply quoted by the bidder in the offer without sufficient reason if detected will not be accepted. The Chairman SLPC reserves the right to reject any or all tenders at any stage without assigning any reason thereof.

5.9:- The successful Tenderer shall have to complete the supply within the stipulated period of time as set in the supply order. Failure to execute the supply would be considered the violation of the terms and conditions of NIT and liable to penalty as per tender conditions.

6. PERIOD OF RATE CONTRACT:-

- 6.1:- The Rate contract shall remain valid for a period of 1 year from the date of issuance or till the new rate contract is issued whichever is earlier.

7. AGREEMENT:-

- 7.1:- The successful bidder will have to enter into a contractual agreement with the Directorate of Sheep Husbandry Jammu/Kashmir as the case may be within 10 days after award of the contract on the non-judicial stamp paper worth Rs20/= at their own cost. In the event of failure to execute the agreement in the prescribed manner within the stipulated period by the successful bidder shall forgo the right of the bidder to participate in future tenders of the directorate.
- 7.2:- The agreement should be typed only on one side of the stamp paper duly signed by authorized signatory on each page. The continued pages should be typed on the conquest paper.
- 7.3:- The parties to the contract are the firm and the department of Sheep Husbandry J & K duly represented by the Director Jammu/ Kashmir as the case may be.
- 7.4:- There shall be no binding on the department to issue supply orders for all and any item of approved supply by SLPC irrespective of approved contract. The authority does not guarantee purchase of all the quantity since procurement depends upon the actual requirement evaluated by the field units; hence the rates should be quoted accordingly.

8. PAYMENT:-

- 8.1:- The tax invoice against all supplies will be sent in triplicate to the intending officer. In case the item is imported a copy of bill of entry should be attached with invoice. The payment shall be made after satisfactory completion of the supply order. No advance payment shall be made under any circumstances.
- 8.2:- Payment shall be made after satisfactory completion of the contract in all respects however no interest shall be paid to the successful bidder in the event of delay in making payment due to whatsoever reasons. In no circumstances supply schedule should be affected or linked with the payment of outstanding bills. The payment of bills will be withheld in case of violations.
- 8.3:- All due payments shall be made after deductions of applicable TDS.
- 8.4:- It shall be obligatory upon every successful bidder to certify on each and every bill that quoted rates are reasonable and are same as are being charged to other government or any other semi government institutes.

9. PENAL ACTION:-

- 9.1:- If the bidder refuses to enter into written agreement for any or all supply within the time specified when requested to do so by the department or refuse to deposit the security money, such contracts offer will not be taken into consideration and shall be liable to be blacklisted for next 3 years from the date of reporting.
- 9.2:- The deposited security money furnished by contractor is liable to be forfeited in full by order generating authority and order amount will be cancelled without prejudice, in the event of failure/refusal to undertake the supply as per the schedule, on the recommendations by the order generating authority Chairman SLPC will be at liberty to terminate the contract as whole or a part.

- 9.3:- The quoted rate shall not exceed the price at which bidder has executed the supply of same description to any other government directorate, organization, private institution etc, if such instances of higher rates comes to notice, the authority deserves the right to cancel and blacklist the contractor.
- 9.4:- Non-compliance of terms and Conditions laid herein shall constitute the breach of contract and Non-compliance shall be enforced very rigidly.

10. MISCELLANEOUS:-

- 10.1:- The successful Tenderer shall not assign or sublet the contract in part or in full to any other agency. In all such cases the contract shall be cancelled.
- 10.2:- Any condition that is not indicated in the NIT can be incorporated in the supply order before the agreement for execution of the contract, if needed.
- 10.3:- GFR, Manual for procurement of goods and services and any other latest guidelines issued by the government pertaining to purchase of stores and services, shall be followed, even if, there is no specific instruction in this tender document.
- 10.4:- All the issues that may come up during the completion of contract shall be decided by SLPC J& K and the decision of the Chairman SLPC Sheep Husbandry Department J&K and the decision shall be final and binding upon the firm.
- 10.5:- Any legal proceedings shall be subject to jurisdiction of courts within Jammu & Kashmir only.
- 10.6:- When a tendering firm submits their tender in response to this notification they will be deemed to have understood fully, contents, requirements, terms and conditions of tender. No extra payment will be made on the pretext that tendering firm did not have any clear ideas of a particular point. Any offer made in the response of this tender when accepted by tendering authority will constitute a contract between the parties.
- 10.7:- All notices intended to be served to the bidder will be deemed to have been duly served, if sent by the registered post to the address mentioned in the tender or any other address permissible by law. All the instructions given in the tender notice, forms are binding upon the bidder. In the event of delay/non-availability, garbled printout, inaccessible website for downloading tender documents, the tender signing authority shall not be held responsible. Every document uploaded should be clearly visible otherwise it will not be considered.
- 10.8:- Force majeure clause shall not be acceptable.

Sd/-
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

1. The Principal Secretary to Govt, Agriculture Production Department, Civil Sectt, J & K, Jammu /Srinagar for information.
2. Director Sheep Husbandry Department, Jammu for information.
3. Joint Director Extension Sheep Husbandry Department Kashmir for information.
4. Joint Director Extension Sheep Husbandry Department Jammu for information.
5. Joint Director Farms Sheep Husbandry Department Kashmir for information.
6. Joint Director Farms Sheep Husbandry Department Jammu for information.
7. All the DSHO's J & K for information.
8. Accounts Officer Sheep Husbandry Department Kashmir for information.
9. Accounts Officer Sheep Husbandry Department Jammu for information.
10. Incharge publicity with request to forward it for the publication of the NIT in at least two leading local/national print & electronic media.
11. Incharge website, Sheep Husbandry department, for uploading NIT on website.

Sd/-
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

ANNEXURE-1
Application format

e-Tender Reference No:-

Date:-

**To Chairman
State Level Purchase Committee
Department of Sheep Husbandry
Government of J and k**

**Subject:- E-procurement for Supply of Bailing Machine.
Department of Sheep Husbandry Kashmir**

Sir,

With reference to your online NIT:- _____ Dated :- _____

1. I the supplier is hereby furnishing the rates for the supply tendered for as per your specifications, terms and conditions to department of Sheep husbandry (Decentralized units of the Directorate of Sheep Husbandry Jammu/Kashmir.
2. I hereby agree to abide by and fulfill all the terms and conditions laid down in online tender notice/ tender (tender terms and conditions, Annexure). The default thereof and pay the penalties/sums or money that may be imposed by the Chairman State level Purchase committee.
3. I declare that I have never failed to execute the agreement with department of the sheep husbandry at any instance in the past.
4. I declare that have never been debarred blacklisted by any government concern/government institutions in the country as a whole, for any item/ items (quoted in this tender).
5. I offering rates for the supply and BOQ and assure execution as per the requirement to the department of Sheep Husbandry Jammu and Kashmir.
8. I propose that the order and the bill should be in the name of _____ Mobile No. _____
9. I also agree that the decision of the Chairman SLPC department of Sheep Husbandry in all matters in respect of this online tender will be final and binding on me.
10. I also agree to execute on being called upon to enter into a formal agreement embodying the terms and conditions containing herein.
11. I affirm the information provided in the tender is true and correct.

Yours Faithfully

**Signature & Date
Name of the Contractor and Date**

ANNEXURE 2

Annual turnover certificate

(Certificate from the Chartered firm on the official letter pad of the Chartered Accountant)

This is to certify that having been examined the audited balance sheet and profit and loss accounts and other records of M/S _____

having its office at _____

the average annual turnover of M/S _____ for financial year 2020-21,

2021-22, 2022-23 is Rs: _____ lakhs in terms of bailing machine/items of same category exclusively.

**Signature of the Chartered Accountant
with registration no. of the firm and official seal.**

Signature of the Bidder.

Form1.1 - Bidder Information

(To be uploaded as part of Technical bid) (On CompanyLetter-head)
(Along with supporting documents, if any) Bidder's Name _____ [Address and Contact Details]

Bidder's Reference No..... Date

Tender Document No. Tend No./xxxx; Tender Title: GOODS

Note: Bidder shall fill in this Form following the instructions indicated below. No alterations to its format shall be permitted, and no substitutions shall be accepted. Bidder shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. Bidder's wrong or misleading information shall be treated as a violation of the Code of Integrity. Such Bids shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such misdemeanours in the Tender Document.

(Please tick appropriate boxes or strikeout sentences/ phrases not applicable to you)

(A) Bidder/ Contractor Particulars

- a) Name of the Company
- b) GeM Supplier ID (if registered with GeM, it is mandatory at the time of placement of Contract)
- c) Place of Registration/ Principal place of business
- d) Complete Postal Address
- e) Pin code/ Zip Code:
- f) Telephone nos.(with country/area codes):
- g) Mobile Nos.: (with country/ area codes):
- h) Contact persons/ Designation:
- i) Email IDs

(B) Taxation Registrations

- a) PAN number:
- b) Type of GST Registration as per the Act(Normal Taxpayer, Composition, Casual Taxable Person, SEZ, etc.):
- c) GSTIN number in Consignor and Consignee States.
- d) (d) Contact Names, Nos. &email IDs for GST matters (Please mention primary and secondary contacts):
- e) We solemnly declare that our GST rating on the GST portal/Govt. official website is not negative/ blacklisted.
- f) Documents to be submitted: Self-attested Copies of PAN card and GSTIN Registration.
- g) Authorization of Person(s) signing the bid on behalf of the Bidder.
- h) Full Name:
- i) Designation:

(C) Signing as

1. A sole proprietorship firm. The person signing the bid is the sole proprietor/ constituted attorney of the sole proprietor,
2. A partnership firm. The person signing the bid is duly authorized being a partner to do so, under the partnership agreement or the general power of attorney,
3. A company. The person signing the bid is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.
Documents to be submitted: Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution

(D) Bidder's Authorized Representative Information

- a) Name:
- b) Address:
- c) Telephone/Mobile numbers:
- d) d. Email Address:

(Signature with date)

.....

(Name and designation)

**Duly authorized to sign bid for and on behalf of
[name & address of Bidder and seal of company}**

DA: As above

Form1.2: Eligibility Declarations

(To be uploaded as part of Technical bid) (On Company Letter-head)

(Along with supporting documents, if any)

Tender Document No. Tend No./xxxx; Tender Title: GOODS Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No.....

Date.....

Eligibility Declarations

(Please tick appropriate boxes or cross out any declaration not applicable to the Bidder)

- a) We hereby confirm that we are comply with all the stipulation of NIT-And declare as under and shall provide evidence of our continued eligibility to the Procuring Entity as may be requested:
- b) **Legal Entity of Bidder:**
- c) We are/ are not a JV _____
- d) We solemnly declare that we (including our affiliates or subsidiaries or constituents) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons; (including our Contractors/ subcontractors for any part of the contract):
 1. Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry /Department from participation in its Tender Processes; and/ or
 2. Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.
 - a. Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Procuring Entity, as counter-indicated, in the Tender Document.
 - b. We certify that we fulfil any other additional eligibility condition if prescribed in Tender Document.
 3. We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anti- competitive means. No

attempt has been made or shall be made by us to induce any other bidder to submit an offer to restrict competition.

4. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017: We certify as under:

- *“We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:*
- *We are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;*
- *We shall not sub contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.*

5. Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties.

Tender Document. (Signature with date)

.....
(Name and designation)

Duly authorized to sign bid for and on behalf of

.....
.....

[name & address of Bidder and seal of company]

BOQ.

S. NO	Name of the Item	unit	Rate inclusive of all charges/Taxes/Duties(except Gst)	Gst	Total Amount
1.	Bailing machine. <ul style="list-style-type: none">• Vertical bailing machine having outer body dimensions of 5-7 feet length,4-6 feet width and 10-12 feet height.• Capacity to make woollen balls of 100-150 kgs weight.• Equipped with motor of 7.5hp or more capacity.• Semi automatic/Automatic.• Easy bale locking and ejection system.• Oil tank capacity-200 and above litres.• Digital display preferably.• Heavy duty Double cylinder piston machine.• Body type high grade mild steel.• Power pack:High quality.• Operated by ACs as well as genset upto 10 kva capacity.• Production rate: 3-4 bales per hour.• AMC for 3 years and Warranty of 05 years.	1 no.			