

Government of Jammu and Kashmir
Directorate of Sheep Husbandry Department Kashmir
Lal-Mandi, Srinagar 190008

Email id: kashmirmirino.sheep@gmail.com | Tel. No: 09194-2310604. Fax No: 0194-2311063

e-Nit No: -DSHK/ACCTS/2021-22/9416-37

Dated:-29.09.2021

Subject: E-Procurement Notice for harvesting and allied activities of Kharief/Dry mix/fodder crop/sanjahay etc.

For and on behalf of Lt. Governor of Jammu & Kashmir, Union Territory of India, e-Tenders in two bid system (Technical-1 and Financial bid-2) through Chairman State Level Purchase committee, Sheep Husbandry Department, J&K, Kashmir (Directorate of Sheep Husbandry Department, Kashmir) are invited from interested / experience parties for harvesting of Kharief/Dry mix crop/Sanjahay at different fodder development/sheep breeding farms of the department of Sheep Husbandry for the year 2021-22.

1. The bidding documents consisting of qualifying information, eligibility, criteria, specifications, bill of quantities (B.O.Q), set of terms and conditions of contract and other details can be seen/downloaded from the e-procurement website www.jktenders.gov.in as per schedule of dates given below.

1	Date of Issue of Tender Notice	29-09-2021
2	Period of downloading of bidding documents	29-09-2021 to 14-10-2021
3	Bid submission start date	30-09-2021
4	Bid submission end date	14-10-2021
5	Date and time of opening of technical bids (online)	16-10-2021(2.00pm)
6.	Date and time of opening of financial bids	Will be declared online

2. Instructions for bidders regarding e-tendering process:-
 - i. Bidders are advised to download bids submission manual from the "Downloads option as well as from Bidders Manual kit" on the website www.jktenders.gov.in to acquaint themselves with bid submission process.
 - ii. To participate in bidding process bidder has to get a Digital Signature Certificate (DSC), as per Information Technology ACT-2000. Bidders can get Digital Certificate from an approved vendor.
 - iii. The bidder has to submit their bids online in electronic format with the Digital Signature. No bidding will be accepted in physical form.
 - iv. Bids will be opened online as per the schedule mentioned at Para-1.
 - v. Bidders must ensure to upload scanned copy of all necessary documents with the technical bid.
3. The department will not be responsible for delay in online submission due to any reason.

(Note: Scan all the documents on 100dpi with Black and White option.)

Sd/
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir
Date:29.09.2021

No:DSHK/ACCTS/2021-22/9416-37

Copy to:

1. Principal Secretary, Animal/Sheep Husbandry Department, Jammu and Kashmir for information.
2. Director Sheep Husbandry Department, Jammu for information.
3. Director Industries & Commerce Srinagar.
4. Joint Director Extension Sheep Husbandry Department Kashmir for information.
5. Joint Director Extension Sheep Husbandry Department Jammu for information.
6. Joint Director Farms Sheep Husbandry Department Kashmir for information.
7. Joint Director Farms Sheep Husbandry Department Jammu for information.
8. All the DSHO's J & K for information.
9. Accounts Officer Sheep Husbandry Department Kashmir for information.
10. Accounts Officer Sheep Husbandry Department Jammu for information.
11. In charge website, Sheep Husbandry Department Kashmir, for uploading NIT on website
12. I/C publicity to give wide coverage/ publish the NIT in at least two leading national/local print electronic media

Sd/
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

1. General Instructions/Terms and conditions.

- 1.1: The Interested bidders may download the tender documents from the website www.iktenders.gov.in from 29-09-2021 (10:00a.m) to 14-10-2021 (4:00 PM).
- 1.2: Online bids in two parts i.e. technical bid (Part 1) and Financial bid (Part 2) shall be submitted on the website www.iktenders.gov.in from 30-09-2021 (10:00 a.m) to 14-09-2021(4:00PM).
- 1.3: Clarifications if any will be entertained from 30-09-2021(10:00a.m) to 10-10-2021(4:00PM).
- 1.4: The technical bids uploaded on the website will be opened on 16-10-2021 at 2:00 PM in the office chamber of Chairman, State Level Purchase Committee, Sheep Husbandry Department JandK, Kashmir (Director Sheep Husbandry Department, Agriculture Complex, LalMandi Srinagar Kashmir in presence of bidders who wish to be present. In case, the said date is declared as holiday the bids will be opened on the next working day at the same time.
- 1.5: The above schedule regarding date and time is tentatively fixed, however, the Chairman SLPC reserves the right to change the date and time of activities in case of any exigency through a notice on e-tendering portal www.iktenders.gov.in and on official website of the Directorate of Sheep Husbandry Kashmir.
- 1.10: Disclosure of rate/discounts special offers in the technical bid may be understood as mal practice and as such the bid shall be rejected.
- 1.11: All the original documents should be produced at the time of scrutiny, in the event of failure to produce the required documents the bid may be disqualified.
- 1.12: The SLPC reserves the right to accept or reject any tender or any part of the tender before, during or after the tender without assigning any reason thereof.
- 1.13: No conditional tender will be accepted entertained.
- 1.14: The bidder has to submit a tender fee of Rs 500/= in form of a demand draft(hard copy) in favor of Member secretary Accounts Officer Sheep Husbandry Department Kashmir.
- 1.15: The tenders without tender fee shall be out rightly rejected. Firms that are eligible for exemption for the payment have to submit and upload the scanned document in support of such exemption.

2. EMD/Performance Security: -

- 2.1:- No earnest money is to be deposited/submitted with the bid however bid security declaration duly self attested as per finance department JandK Civil secretariat Jammu Srinagar Circular No. A/Misc/2018-III-895/J Dated: 02-12-2020 (Annexure – 1) should be kept in the bid documents.
- 2.2:- The successful bidder shall have to deposit refundable performance security equal to 3% of the value of the work order in favor of AO Kmr/AO Jammu as the case may be at the time of receipt of the work order. In case of failure to make the said deposit the contract shall be cancelled. The security deposit shall be liable to be forfeited by order generating authority for non completion / partial completion of work within stipulated time frame from the receipt of order. Partial deposit or previous deposit of the security money for any work order will not be entertained and new security deposit should be submitted for each work order. The performance security will also be forfeited in the event of breach of contract or unsatisfactory work. Security money deposited will be refunded after satisfactory completion of the work order.

3. TECHNICAL BID:

3.1:- **Application:-**

Bidder will have to upload the prescribed application format (Annexure -2) duly filled in and signed indicating full communicating address with Pincode, Telephone No, Fax and others.

3.2:- **Bid Declaration (Annexure– 1)**

Bid declaration as per Annexure – 1 should be uploaded.

3.3:- **Tender Fee:-**

Copy of demand draft on account of tender fee should be uploaded. The original demand draft should be submitted with the hard copy in the technical bid.

Valid exemptions certificate for exemption of tender fee issued under price preference rules for MSME's/SSI units should be submitted/uploaded.

3.4:- **PAN CARD:-**

- (i) PAN Card issued by the competent authority should be scanned and uploaded along with latest income tax return if applicable.

3.5:- **GST REGISTRATION:-**

Each bidder will have to upload original GST registration & latest return file copy if applicable.

3.6:- **Bailing**

The inputs required for bailing operation wherever necessary i.e HSD, Bailing Wire , Bailing Machine etc shall be provided by the department.

4. FINANCIAL BID:-

- 4.1:- The financial bid shall be made online only on the website www.jktenders.gov.in. Disclosure of rates/discounts/special offers in the technical bid may be understood as malpractice and such bid may be rejected.
- 4.2:- The offered rates in the bill of quantities for various farms/activities should be quoted for one unit (i.e.one qtl.)
- 4.3:- Financial bids of only technically qualified bidders shall be opened.

5. RATE:-

- 5.1:- The rates offered in the tender shall under no circumstances exceed the lowest price at which the contractor has undertaken the work of identical description to any other Govt./ organization or person anywhere in the open market in the UT. If incident of quoting higher rate to this department comes to the notice at any point of time during the course of rate contract period undersigned reserves the right to initiate an appropriate action against such firms including Blacklisting, Recovery of excess amount paid as well as forfeiture of performance security.
- 5.2:- Rates shall be uniform and inclusive of all charges, drying, collecting, binding, carriage to the stacking point, rainproof stacking, weighing, storing for all decentralized units of department of Sheep Husbandry Sheep as mentioned below:-

Sr.No.	Farm	Work/operation.
1	Fodder Development Farm Lam/Kalsian. (Rajouri)	Harvesting, drying, carriage to stacking point, bailing and rain proof stacking of sanjahay (Note:-Bailing machines etc already available with the Department only labour component to be quoted).
2	Fodder Development Farm Lam/Kalsian. (Rajouri)	Harvesting drying, carriage to stacking point, bailing and rain proof stacking of fodder crop(Note:-Bailing machines etc already available with the Department only labour component to be quoted)..
3	Fodder Development Farm Lam/Kalsian. (Rajouri)	Harvesting of maize crop, drying, carriage to stacking point, rainproof stacking, shelling of dried cobs and safe storage of grains at optimum moisture.

- 5.3:- GST should be mentioned separately in the whole amount in the dedicated column in the bill of quantity.
- 5.4:- L1 will be determined on the base price only without GST.
- 5.5:- The rate is/are to be quoted in INR or Paisa in net decimal coinage only.
- 5.6:- Enhancement of rate under no circumstance will be accepted whatever the reasons thereof.
- 5.7:- Abnormally low rate of any work quoted by the bidder in the offer without sufficient reason if detected will not be accepted. The Chairman SLPC reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
- 5.6:- The harvested fodder/kharief/mix fodder crop/sanjaha/maize should be free from twigs/branches and leaves of tree.

- 5.7:- The successful Tenderer will be entirely responsible for watch and ward of harvested crops till it is received by the concerned authority of the department.
- 5.8:- The successful Tenderer shall have to execute the job immediately and shall have to complete it within the stipulated period of time as set in the work order. Failure to execute the work would be considered the violation of the terms and conditions of NIT and liable to penalty as per tender conditions.

6. PERIOD OF RATE CONTRACT:-

- 6.1:- The Rate contract shall remain valid for a period of 1 year from the date of issuance or till the new rate contract is issued whichever is earlier.

7. AGREEMENT:-

- 7.1:- The successful bidder will have to enter into a contractual agreement with the Directorate of Sheep Husbandry Jammu/Kashmir as the case may be within 5 days after award of the contract on the non-judicial stamp paper worth Rs20/= at their own cost. In the event of failure to execute the agreement in the prescribed manner within the stipulated period by the successful bidder shall forgo the right of the bidder to participate in future tenders of the directorate.
- 7.2:- The agreement should be typed only on one side of the stamp paper duly signed by authorized signatory on each page. The continued pages should be typed on the conquest paper.
- 7.3:- In case of the failure to execute the agreement by the L1 bidder an opportunity if considered feasible by the Chairman SLPC be given to L2 for the agreement within next 10 working days to execute the said work on L1 rate. Any additional cost on this account shall be at the expense of the L1.
- 7.4:- The parties to the contract are the firm and the department of Sheep Husbandry J & K duly represented by the Director Jammu/ Kashmir as the case may be.
- 7.5:- There shall be no binding on the department to issue work orders for all and any item of approved work by SLPC irrespective of approved contract.

8. PAYMENT:-

- 8.1:- The tax invoice against all works will be sent in triplicate to the intending officer. The payment shall be made after satisfactory completion of the work order. No advance payment shall be made under any circumstances.
- 8.2:- Payment shall be made after satisfactory completion of the contract in all respects however no interest shall be paid to the successful bidder in the event of delay in making payment due to whatsoever reasons. In no circumstances work schedule should be affected or linked with the payment of outstanding bills. The payment of bills will be withheld in case of violations.
- 8.3:- All due payments shall be made after deductions of applicable TDS.
- 8.4:- It shall be obligatory upon every successful bidder to certify on each and every bill that quoted rates are reasonable and are same as are being charged to other government or any other semi government institutes.

9. PENAL ACTION: -

- 9.1:- If the bidder refuses to enter into written agreement for any or all works within the time specified when requested to do so by the department or refuse to deposit the security money, such contracts offer will not be taken into consideration and shall be liable to be blacklisted for next 3 years from the date of reporting.
- 9.2:- The deposited security money furnished by contractor is liable to be forfeited in full by order generating authority and order amount will be cancelled without prejudice, in the event of failure/refusal to undertake the work as per the schedule, on the recommendations by the order generating authority Chairman SLPC will be at liberty to terminate the contract as whole or a part.
- 9.3:- The quoted rate shall not exceed the price at which bidder has executed the work of same description to any other government directorate, organization, private institution etc, if such instances of higher rates comes to notice, the authority deserves the right to cancel and blacklist the contractor.
- 9.4:- Non-compliance of terms and Conditions laid herein shall constitute the breach of contract and Non compliance shall be enforced very rigidly.

10. MISCELLANEOUS:-

- 10.1:- The successful Tenderer shall not assign or sublet the contract in part or in full to any other agency. In all such cases the contract shall be cancelled.
- 10.2:- Any condition that is not indicated in the NIT can be incorporated in the supply order before the agreement for execution of the contract, if needed.
- 10.3:- GFR, Manual for procurement of goods and services and any other latest guidelines issued by the government pertaining to purchase of stores and services, shall be followed, even if, there is no specific instruction in this tender document.
- 10.4:- All the issues that may come up during the completion of contract shall be decided by SLPC J& K and the decision of the Chairman SLPC Sheep Husbandry Department J&K and the decision shall be final and binding upon the firm.
- 10.5:- Any legal proceedings shall be subject to jurisdiction of courts within Kashmir only.
- 10.6:- When a tendering firm submits there tender in response to this notification they will be deemed to have understood fully, contents, requirement, terms and conditions of tender. No extra payment will be made on the pretext that tendering firm did not have any clear ideas of a particular point. Any offer made in the response of this tender when accepted by tendering authority will constitute a contract between the parties.

10.7:- All notices intended to be served to the bidder will be deemed to have been duly served, if sent by the registered post to address mentioned in the tender or any other address permissible by law. All the instructions given in the tender notice, forms are binding upon the bidder. In the event of delay/non-availability, garbled printout, inaccessible website for downloading tender documents, the tender signing authority shall not be held responsible. Every document uploaded should be clearly visible otherwise it will not be considered.

10.8:- Force majeure clause shall not be acceptable.

10.9:- Tenders should be typed partly handwritten/over written shall be rejected.

Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir
Date:29.09.2021

No:DSHK/ACCTS/2021-22/9416-37

Copy to:

1. Principal Secretary, Animal/Sheep Husbandry Department, Jammu and Kashmir for information.
2. Director Sheep Husbandry Department, Jammu for information.
3. Director Industries & Commerce Srinagar.
4. Joint Director Extension Sheep Husbandry Department Kashmir for information.
5. Joint Director Extension Sheep Husbandry Department Jammu for information.
6. Joint Director Farms Sheep Husbandry Department Kashmir for information.
7. Joint Director Farms Sheep Husbandry Department Jammu for information.
8. All the DSHO's J & K for information.
9. Accounts Officer Sheep Husbandry Department Kashmir for information.
10. Accounts Officer Sheep Husbandry Department Jammu for information.
11. In charge website, Sheep Husbandry Department Kashmir, for uploading NIT on website.
12. I/C publicity to give wide coverage/publish the NIT in at least two leading local/national print electronic media.

Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

ANNEXURE – 1

BID DECLARATION

To

**The Chairman
State level purchase committee
Department of Sheep Husbandry department Kashmir
Lal-Mandi Srinagar.**

Sir,

I understand that according to Finance department Civil Secretariat J&K Jammu Srinagar letter No. A/Misc(2018/3/985/J) Dated: 22/12/2020, bids must be supported by a bid security declaration. I declare that I may be disqualified from bidding if I am in breach of any obligation under the bid conditions that I: -

1. Have withdrawn/modified/amended/impaired or derogated for the tender during the bid validity specified in form of bid.
2. Fail or refuse to execute the contract.
3. Fail or refuse to furnish the performance security.

I solemnly declare that in case I withdraws/amends his /her tender or impairs or derogates from the tender in any respect within the validity of the tender I shall pay a penalty as decided by the SLPC towards the department.

Witness 1

Witness 2

Seal and Signature of the Bidder

ANNEXURE-2
Application format

e-Tender Reference No:-

Date:-

To Chairman

**State Level Purchase Committee
Department of Sheep Husbandry
Government of Jandk**

**Subject: - E-procurement for harvesting of kharief,dry mix/fodder crop/sanjahay for the
Department of Sheep Husbandry Kashmir**

Sir,

With reference to your online NIT:- _____

Dated :- _____

1. I the contractor is hereby furnishing the rates for the work tendered for as per your specifications, terms and conditions to department of Sheep husbandry (Decentralized units of the Directorate of Sheep Husbandry Jammu/Kashmir.
2. I hereby agree to abide by and fulfill all the terms and conditions laid down in online tender notice/ tender (tender terms and conditions, Annexure). The default thereof and pay the penalties/sums or money that may be imposed by the Chairman State level Purchase committee.
3. I declare that I have never failed to execute the agreement with department of the sheep husbandry at any instance in the past.
4. I declare that have never been debarred blacklisted by any government concern/government institutions in the country as a whole, for any item/ items (quoted in this tender).
5. I offering rates for the works and BOQ and assure execution as per the requirement to the department of Sheep Husbandry Jammu and Kashmir.
8. I propose that the order and the bill should be in the name of _____
Mobile No. _____
9. I also agree that the decision of the Chairman SLPC department of Sheep Husbandry in all matters in respect of this online tender will be final and binding on me.
10. I also agree to execute on being called upon to enter into a formal agreement embodying the terms and conditions containing herein.
11. I Affirm the information provided in the tender is true and correct.

Yours Faithfully

**Signature & Date
Name of the Contractor and Date**