



Government of Jammu and Kashmir
Directorate of Sheep Husbandry Department Kashmir
Lal-Mandi, Srinagar 190008
Tel. No: 09194-2310604. Fax No: 0194-2311063
Email id: kashmirmerino.sheep@gmail.com

e-Nit No:-DSHK/ACCTS/ 2021-22/13109-13

Dated:- 10 - 12- 2021

Subject: E-Procurement Notice for the supply of Hay Jungli/ Fodder Grass(Moisture Free).

For and on behalf of Lt. Governor of Jammu & Kashmir, Union Territory of India, e-Tenders in two bid system (Technical-1 and Financial bid-2) through Chairman State Level Purchase committee, Sheep Husbandry Department, J&K, Kashmir (Directorate of Sheep Husbandry Department, Kashmir) are invited from suppliers of Hay Jungli/Fodder Grass (Moisture Free) for fixing the rate contract for supply of Hay Jungli/Fodder Grass (Moisture Free)

The bidding documents consisting of qualifying information, eligibility, criteria, specifications, bill of quantities (B.O.Q), set of terms and conditions of supply/contract and other details can be seen/downloaded from the e-procurement website www.jktenders.gov.in as per schedule of dates given below.

1	Date of Issue of Tender Notice	10-12-2021
2	Period of downloading of bidding documents	11-12-2021 to 31-12-2021
3	Bid submission start date	11-12-2021
4	Bid submission end date	31-12-2021
5	Date and time of opening of bids (online)	01-01-2022

1. Instructions for bidders regarding e-tendering process:-

- i. Bidders are advised to download bids submission manual from the "Downloads option as well as from Bidders Manual kit" on the website www.jktenders.gov.in to acquaint themselves with bid submission process.
- ii. To participate in bidding process bidder has to get a Digital Signature Certificate (DSC), as per Information Technology ACT-2000. Bidders can get Digital Certificate from an approved vendor.
- iii. The bidder has to submit their bids online in electronic format with the Digital Signature. No bidding will be accepted in physical form.
- iv. Bids will be opened online as per the schedule mentioned at Para-1.
- v. Bidders must ensure to upload scanned copy of all necessary documents with the technical bid.

2. The department will not be responsible for delay in online submission due to any reason.

(Note: Scan all the documents on 100dpi with Black and White option.)

Sd/-
Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir

No:DSHK/ACCTS/ 2021-22/13109-13

Date: 10 -12-2021

Copy to:

1. Principal Secretary, Animal/Sheep Husbandry Department, Jammu and Kashmir for information.
2. Director Sheep Husbandry Department, Jammu for information.
3. Joint Director Extension Sheep Husbandry Department Kashmir for information.
4. Joint Director Extension Sheep Husbandry Department Jammu for information.
5. Joint Director Farms Sheep Husbandry Department Kashmir for information.

6. Joint Director Farms Sheep Husbandry Department Jammu for information.
7. All the DSHO's J & K for information.
8. Accounts Officer Sheep Husbandry Department Kashmir for information.
9. Accounts Officer Sheep Husbandry Department Jammu for information.
10. Incharge publicity with the request to kindly give wide publicity to the NIT in at least two leading national as well as local print/electronic media.
11. In charge website, Sheep Husbandry Department Kashmir, for uploading NIT on website.

Sd/-

**Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir**

1. General Instructions/Terms and conditions.

- 1.1: The Interested bidders may download the tender documents from the website www.jktenders.gov.in from 11 .12.2021 to 31 .12.2021(4:00 p.m)
- 1.2: Online bids in two parts i.e. technical bid (Part 1) and Financial bid (Part 2) shall be submitted on the website www.jktenders.gov.in from 11 .12.2021 to 31 .12.2021(4:00 p.m)
- 1.3: Clarifications if any will be entertained from 11 .12.2021 to 30 .12.2021(4:00 p.m).
- 1.4: The technical bids uploaded on the website will be opened on 01 .01.2022 at 2.00 pm in the office chamber of Chairman, State Level Purchase Committee, Sheep Husbandry Department JandK, Kashmir (Director Sheep Husbandry Department, Agriculture Complex, Lal Mandi Srinagar Kashmir . In case, the said date is declared as holiday the bids will be opened on the next working day at the same time.
- 1.5: The above schedule regarding date and time is tentatively fixed, however, the Chairman SLPC reserves the right to change the date and time of activities in case of any exigency through a notice on e-tendering portal www.jktenders.gov.in and on official website of the Directorate of Sheep Husbandry Kashmir.
- 1.6: Tenders received after due date and time shall not be accepted.
- 1.7: Disclosure of rate/discounts special offers in the technical bid may be understood as mal practice and as such the bid shall be rejected.
- 1.8: All the original documents should be produced at the time of scrutiny, if asked for by the technical evaluation committee.
- 1.9: The SLPC reserves the right to accept or reject any tender or any part of the tender before, during or after the tender without assigning any reason thereof.
- 1.10: No conditional tender will be accepted entertained.
- 1.11: The bidder has to submit a tender fee of Rs 500/= in form of a demand draft(Hard copy) in favor of Member secretary Accounts Officer Sheep Husbandry Department Kashmir.
- 1.12: The tenders without tender fee shall be out rightly rejected. Firms that are eligible for exemption for the payment of tender fee have to submit and upload the scanned document in support of such exemption.
- 1.13: No technical/financial bid shall be accepted in hard copy.

2. EMD/Performance Security:-

- 2.1:- No earnest money is to be deposited/submitted with the bid however bid security declaration duly self attested as per finance department JandK Civil secretariat Jammu Srinagar Circular No. A/Misc/2018-III-895/J Dated: 02-12-2020 (Annexure – 1) should be kept in the bid documents.

- 2.2:- The successful bidder shall have to deposit refundable performance security equal to 3% of the value of the supply in favor of AO Kmr/AO Jammu as the case may be at the time of receipt of the supply order. In case of failure to make the said deposit the contract shall be cancelled. The security deposit shall be liable to be forfeited by order generating authority for non completion / partial completion. If portion of supply or whole of the supply is rotten/spoiled & not fit for consumption, it shall not be accepted & shall have to be replaced within stipulated time from from the receipt of order. Partial deposit or previous deposit of the security money for any supply order will not be entertained and new security deposit should be submitted for each supply order. The performances security will also be forfeited in the event of breach of contract or unsatisfactory supply. Security money deposited will be refunded after satisfactory completion of the supply order.

3. TECHNICAL BID:

3.1:- **Application:-**

Bidder will have to upload the prescribed application format (Annexure -2) duly filled in and signed indicating full communicating address with Pincode, Telephone No, Fax and others.

3.2:- **Bid Declaration (Annexure– 1)**

Bid declaration as per Annexure – 1 should be uploaded.

3.3:- **Tender Fee:-**

Copy of demand draft on account of tender fee(Rs 500/=) should be uploaded. The original demand draft should be submitted at the Directorate of Sheep husbandry Kashmir.

Valid exemptions certificate for exemption of tender fee issued under price preference rules for MSME's/SSI units should be uploaded.

3.4:- **PAN CARD:-**

- (i) PAN Card issued by the competent authority should be scanned and uploaded along with latest income tax return if applicable.

3.5:- **GST REGISTRATION:-**

Each bidder will have to upload original GST registration & latest return file copy if applicable.

4. FINANCIAL BID:-

- 4.1:- The financial bid shall be made online only on the website www.jktenders.gov.in. Disclosure of rates/discounts/special offers in the technical bid may be understood as malpractice and such bid may be rejected.

- 4.2:- The offered rates in the bill of quantities for various farms should be quoted for one unit (i.e. one qtl.)
- 4.3:- Financial bids of only technically qualified bidders shall be opened.

5. RATE:-

- 5.1:- The rates offered in the tender shall under no circumstances exceed the lowest price at which the supplier has supplied items of identical description to any other Govt. / organization or person anywhere in the open market in the UT. If incident of quoting higher rate to this department comes to the notice at any point of time during the course of rate contract period undersigned reserves the right to initiate an appropriate action against such firms including Blacklisting, Recovery of excess amount paid as well as forfeiture of performance security.
- 5.2:- Rates shall be inclusive of all charges like unloading, weighing, storing, carriage(F.O.R) for
- a) Sheep Breeding Farm Kralpathri (Budgam).
- b) Sheep Breeding Farm Kewa (Kulgam).
- The tentative quantity of Hay Jungli/Fodder Grass (Moisture Free) required by the department is about 500 quintals, which is subject to increase or decrease as per requirement of the department.
- 5.3:- GST should be mentioned separately in the whole amount in the dedicated column in the bill of quantity.
- 5.4:- L1 will be determined on the base price only without GST.
- 5.5:- The rate is/are to be quoted in INR or Paisa in net decimal coinage only.
- 5.6:- Enhancement of rate under no circumstance will be accepted whatever the reasons thereof.
- 5.7:- Abnormally low rate of any supply quoted by the bidder in the offer without sufficient reason if detected will not be accepted. The Chairman SLPC reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
- 5.8:- The successful Tenderer will be entirely responsible for watch and ward of Hay Jungli/Fodder Grass (Moisture Free) till it is received by the concerned authority of the department.
- 5.9:- The successful Tenderer shall have to complete the supply within the stipulated period of time as set in the supply order. Failure to execute the supply would be considered the violation of the terms and conditions of NIT and liable to penalty as per tender conditions.

6. PERIOD OF RATE CONTRACT:-

- 6.1:- The Rate contract shall remain valid for a period of 1 year from the date of issuance or till the new rate contract is issued whichever is earlier.

7. AGREEMENT:-

- 7.1:- The successful bidder will have to enter into a contractual agreement with the Directorate of Sheep Husbandry Jammu/Kashmir as the case may be within 5 days after award of the contract on the non-judicial stamp paper worth Rs20/= at their own cost. In the event of failure to execute the agreement in the prescribed manner within the stipulated period by the successful bidder shall forgo the right of the bidder to participate in future tenders of the directorate.
- 7.2:- The agreement should be typed only on one side of the stamp paper duly signed by authorized signatory on each page. The continued pages should be typed on the conquest paper.
- 7.3:- The parties to the contract are the firm and the department of Sheep Husbandry J & K duly represented by the Director Jammu/ Kashmir as the case may be.
- 7.4:- There shall be no binding on the department to issue supply orders for all and any item of approved supply by SLPC irrespective of approved contract. The authority does not guarantee purchase of all the quantity since procurement depends upon the actual requirement evaluated by the field units, hence the rates should be quoted accordingly.

8. PAYMENT:-

- 8.1:- The tax invoice against all supplies will be sent in triplicate to the intending officer. The payment shall be made after satisfactory completion of the supply order. No advance payment shall be made under any circumstances.
- 8.2:- Payment shall be made after satisfactory completion of the contract in all respects however no interest shall be paid to the successful bidder in the event of delay in making payment due to whatsoever reasons. In no circumstances supply schedule should be affected or linked with the payment of outstanding bills. The payment of bills will be withheld in case of violations.
- 8.3:- All due payments shall be made after deductions of applicable TDS.
- 8.4:- It shall be obligatory upon every successful bidder to certify on each and every bill that quoted rates are reasonable and are same as are being charged to other government or any other semi government institutes.

9. PENAL ACTION:-

- 9.1:- If the bidder refuses to enter into written agreement for any or all supply within the time specified when requested to do so by the department or refuse to deposit the security money, such contracts offer will not be taken into consideration and shall be liable to be blacklisted for next 3 years from the date of reporting.

- 9.2:- The deposited security money furnished by contractor is liable to be forfeited in full by order generating authority and order amount will be cancelled without prejudice, in the event of failure/refusal to undertake the supply as per the schedule, on the recommendations by the order generating authority Chairman SLPC will be at liberty to terminate the contract as whole or a part.
- 9.3:- The quoted rate shall not exceed the price at which bidder has executed the supply of same description to any other government directorate, organization, private institution etc, if such instances of higher rates comes to notice, the authority deserves the right to cancel and blacklist the contractor.
- 9.4:- Non-compliance of terms and Conditions laid herein shall constitute the breach of contract and Non compliance shall be enforced very rigidly.

10. MISCELLANEOUS:-

- 10.1:- The successful Tenderer shall not assign or sublet the contract in part or in full to any other agency. In all such cases the contract shall be cancelled.
- 10.2:- Any condition that is not indicated in the NIT can be incorporated in the supply order before the agreement for execution of the contract, if needed.
- 10.3:- GFR, Manual for procurement of goods and services and any other latest guidelines issued by the government pertaining to purchase of stores and services, shall be followed, even if, there is no specific instruction in this tender document.
- 10.4:- All the issues that may come up during the completion of contract shall be decided by SLPC J& K and the decision of the Chairman SLPC Sheep Husbandry Department J&K and the decision shall be final and binding upon the firm.
- 10.5:- Any legal proceedings shall be subject to jurisdiction of courts within Jammu & Kashmir only.
- 10.6:- When a tendering firm submits there tender in response to this notification they will be deemed to have understood fully, contents, requirement, terms and conditions of tender. No extra payment will be made on the pretext that tendering firm did not have any clear ideas of a particular point. Any offer made in the response of this tender when accepted by tendering authority will constitute a contract between the parties.
- 10.7:- All notices intended to be served to the bidder will be deemed to have been duly served, if sent by the registered post to address mentioned in the tender or any other address permissible by law. All the instructions given in the tender notice, forms are binding upon the bidder. In the event of delay/non-availability, garbled printout, inaccessible website for

downloading tender documents, the tender signing authority shall not be held responsible.
Every document uploaded should be clearly visible otherwise it will not be considered.

10.8:- Force majeure clause shall not be acceptable.

Sd/-

Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir
Date: 10 -12-2021

No:DSHK/ACCTS/ 2021-22/13109-13

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7. All the DSHO's J & K for information.
8. Accounts Officer Sheep Husbandry Department Kashmir for information.
9. Accounts Officer Sheep Husbandry Department Jammu for information.
10. Incharge publicity with request to forward it for the publication of the NIT in at least two leading local/national print &electronic media.
11. Incharge website ,Sheep Husbandry department ,for uploading NIT on website.

Sd/-

Chairman
State Level Purchase Committee
Sheep Husbandry Department
Jammu & Kashmir.

ANNEXURE – 1

BID DECLARATION

To

**The Chairman
State level purchase committee
Department of Sheep Husbandry department Kashmir
Lal-Mandi Srinagar.**

Sir,

I understand that according to Finance department Civil Secretariat J&K Jammu Srinagar letter No. A/Misc(2018/3/985/J) Dated: 22/12/2020, bids must be supported by a bid security declaration. I declare that I may be disqualified from bidding if I am in breach of any obligation under the bid conditions that I:-

1. Have withdrawn/modified/amended/impaired or derogated for the tender during the bid validity specified in form of bid.
2. Fail or refuse to execute the contract.
3. Fail or refuse to furnish the performance security.

I solemnly declare that in case I withdraws/amends his /her tender or impairs or derogates from the tender in any respect within the validity of the tender I shall pay a penalty as decided by the SLPC towards the department.

Witness 1

Witness 2

Seal and Signature of the Bidder

ANNEXURE-2
Application format

e-Tender Reference No:-

Date:-

To Chairman
State Level Purchase Committee
Department of Sheep Husbandry
Government of Jandk

Subject:- E-procurement for Supply of Hay Jungli/ Fodder Grass(Moisture Free) Department of Sheep Husbandry Kashmir.

Sir,

With reference to your online NIT:- _____ Dated

:- _____

1. I the supplier is hereby furnishing the rates for the supply tendered for as per your specifications, terms and conditions to department of Sheep husbandry (Decentralized units of the Directorate of Sheep Husbandry Jammu/Kashmir).
2. I hereby agree to abide by and fulfill all the terms and conditions laid down in online tender notice/ tender (tender terms and conditions, Annexure). The default thereof and pay the penalties/sums or money that may be imposed by the Chairman State level Purchase committee.
3. I declare that I have never failed to execute the agreement with department of the sheep husbandry at any instance in the past.
4. I declare that have never been debarred blacklisted by any government concern/government institutions in the country as a whole, for any item/ items (quoted in this tender).
5. I offering rates for the supply and BOQ and assure execution as per the requirement to the department of Sheep Husbandry Jammu and Kashmir.
8. I propose that the order and the bill should be in the name of _____ Mobile No. _____.
9. I also agree that the decision of the Chairman SLPC department of Sheep Husbandry in all matters in respect of this online tender will be final and binding on me.
10. I also agree to execute on being called upon to enter into a formal agreement embodying the terms and conditions containing herein.
11. I Affirm the information provided in the tender is true and correct.

Yours Faithfully

Signature & Date
Name of the Contractor and Date

